

HYCON MFG. COMPANY

2961 East Colorado Street
Pasadena 8, California

TRAVEL EXPENSE REPORT

STATINTL

Date 4/1/1957

Name [REDACTED]

Department 425

Period from 3/20

Date

A.M. to
P.M. to

3/26

Time

A.M.
P.M.

Time

Purpose of Trip Company Business

Date	Receipt No.	Detail of Expenditure	Miscellaneous (Explain)	Transportation (Fares, Mileage Gas, Oil, etc.)	Meals Amount	Lodging	Total
MAR. 20		Luncheon Conference 1 Hycon, 3 Guests			10.02		10.02
21		Phone calls	1.60				1.60
25		Transportation		1.40			1.40
25		Per Diem	9.00				9.00
26		Per Diem	9.00				9.00
26		Transportation		1.40			1.40

I certify that all statements above are true and that all expenses shown were actually incurred and paid for the purpose stated.

STATINTL

TOTALS

19.40

2.80

10.02

32.42

GRAND TOTAL

Advance: Date _____ Amount _____

Refund
Balance Due

Paid by Check/Voucher No. _____ Date _____

Signed

Approved

Account to be charged

Checked